



AL WOOTEN JR.  
YOUTH CENTER  
SINCE 1990 CATCH THE VISION!  
CELEBRATING 30 YEARS OF SERVICE

## VOLUNTEER OPPORTUNITIES

### Overview

Adults and teens ages 14+ serving as volunteers or as interns receiving class credits are needed to provide academic and personal enrichment and other support for our CollegeTrek Afterschool Program for students in grades 3-12 in the South LA area. All activities are currently held on Zoom due to the pandemic. They include:

- **Private Tutoring:** Diagnostics and instruction in math or English language arts, homework assistance
- **Classes:** Minecraft:AI, robotics, singing, world languages and culture with cooking, virtual playground
- **Discussion Groups:** Teen Talk, Girl Talk, Parent Power Group, SAT & college advisement workshops
- **Events:** College & Career Day, Volunteer & Family Appreciation Day, Wooten Dollar Store, Showcase
- **Meetings:** Youth and Junior Council, Family Meeting

Opportunities to serve in the above include:

- **Private tutoring** – Lead tutors (adults only) will work one-on-one with students providing i-Ready.com diagnostics and tutoring in math or English language arts for 45 minutes per session. Teaching assistants will support lead tutors by taking notes on student lessons completed, writing and emailing student progress reports (successes and challenges), student participation reports (attendance, tardy, absence, Wooten Dollars earned), and parent reports (good and poor behavior) to [teachers@wootencenter.org](mailto:teachers@wootencenter.org). They will assist teachers in providing instruction and encouragement for students.
- **All activities** – Teaching assistants will support lead tutors and teachers in classes and other activities by monitoring chat and waiting rooms, researching information needed, finding tools and lessons to support instruction, preparing materials and presentations, contacting Wooten staff, as needed. They will offer support in using their skills and experiences to provide instruction and encouragement for students. They will review videos, as requested by staff, to monitor for inappropriate behavior, injury or other incidents.

Other opportunities (operations, outreach, communications, and fund development):

- Help research and prepare materials for our application for a childcare center license
- Help research grant opportunities for our afterschool and summer programs
- Help research statistics and write text for our grant proposals
- Help solicit toys and other gifts for our Christmas giveaways
- Help identify gifts for our Wooten Dollar Store
- Help identify prospective sponsors and contact auction donors for our golf tournament and dinner
- Help translate materials and meetings from English to Spanish, as needed
- Help develop contests and social media posts for Instagram, Twitter, Facebook
- Help locate Wooten videos and articles online and place in our online storage
- Write press releases, PSAs and obtain photos and videos to submit to the media

### Contact

Christelle Telesford, associate director, (323) 756-7203, [ctelesford@wootencenter.org](mailto:ctelesford@wootencenter.org)

Background checks, training and other onboarding are required for ongoing service.

See volunteer application and other information at [www.wootencenter.org/volunteers](http://www.wootencenter.org/volunteers). Thank you.